



## Sign out sheet – papers to Ministers

Due date	23 January 2020
Type of paper	Briefing
Title	Agreement to release Robert Buchanan report
Ministerial Database Ref #	IA202000062
Author	Dorothy McLean, Policy Analyst, 04 494 0599

### Consulted parties

Legal Services	N/A	Policy	y
Finance	n/a	Office for Ethnic Communities	n/a
Communications	n/a	Internal Audit	n/a
Organisational Risk	n/a	Minister's Office	n/a

Sign-offs	Name	Signature	Date completed*
Required	Proof reader	Joe Buchanan	23.1.20
	Peer reviewer	Amanda Shaw	23/01/20
	Peer reviewer	Tonia Wilson	23/01/20
	Manager	Frederique Bertrand	24/01/20
If required	Director		
	General Manager		
	Deputy CE		
	Chief Executive		

\*The dates should be the single date on which each particular step is completed, not multiple dates where a document has gone backwards and forwards between two parties

### Process checklist

✓	Formatting is correct (e.g. signature block is not on a page by itself, the font is consistent and the styles pane clean, paragraph indents line up, accessibility check has been carried out).
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	<b>PG ONLY</b> – Hand in your completed coversheet and a copy of briefing to the Ministerial Correspondence Team.



COMPLETED

## Internal Affairs briefing

Hon Tracey Martin  
Minister of Internal Affairs

Title: **Agreement to proactively release Robert Buchanan's report on the independence of the Chief Archivist**

Date: 14 February 2020

### Key issues

This paper seeks your agreement to the Department of Internal Affairs (the Department) releasing a legal report by public lawyer, Robert Buchanan, on the status of the Chief Archivist (the Report) in response to two requests under the Official Information Act 1982. These requests are both subject to Ombudsman complaints that are under consideration.

If you agree for the report to be released, we will work with your office to ensure this decision is discussed with the Office of the Associate Minister of Arts, Culture and Heritage. We will also seek an updated waiver of legal privilege for the Report from the Attorney General before release.

### Action sought

**Agree** to the Department releasing the report by Robert Buchanan on the status of the Chief Archivist (the Report);

**Note** that if you agree to the release of the Report, we will work with your office to ensure this decision is discussed with the Associate Minister of Arts, Culture and Heritage; and

**Note** that if agreement is reached to release the Report, we will seek an updated waiver of legal privilege from the Attorney General.

### Timeframe

By 20 February 2020

Contact for telephone discussions (if required)

Name	Position	Direct phone line	Suggested 1 <sup>st</sup> contact
Rachel Groves	Policy Director	027 605 7372	✓
Return to	Gabriel Joseph, Level 9, 45 Pipitea Street		
Cohesion reference	ZV2C55T3EKPV-1584444531-2130		
Ministerial database reference	IA202000062		



## Purpose

1. This briefing seeks your agreement to the release of the report by public lawyer Robert Buchanan on the status of the Chief Archivist (the Report). The Report was requested by Dr Julianne Molineaux and Mr David Fisher under the Official Information Act 1982 (the Act).

## Background

2. In 2018, the Department of Internal Affairs (the Department) commissioned public lawyer Robert Buchanan to investigate whether the Chief Archivist has sufficient independence, status and authority for a role that is foundational in protecting the memory of government. Mr Buchanan produced a report on the status of the Chief Archivist including analysis on whether the Chief Archivist should be an Officer of Parliament. A copy of the Report is attached as **Appendix A**.
3. Some stakeholders within the National Archival and Library Institutions (NALI) sector are frustrated with the historic merger of the National Library and Archives New Zealand into the Department. These stakeholders are interested in any legal opinions on the status of the Chief Archivist. Several stakeholders have also requested this information under the Act.
4. In September 2018, the NALI Ministerial Group ruled out the option to make the Chief Archivist an officer of Parliament. A draft Cabinet paper on options for structural arrangements for the institutions was provided for Ministerial consultation in October 2018. The paper discussed policy options for the future of the NALI sector and briefly referenced the earlier decision that the Chief Archivist did not meet the criteria for an Officer of Parliament.
5. Cabinet did not reach an agreement about the paper and decisions about the structure of the NALI sector have not yet been made.

## *Official Information Act requests for the Report and Ombudsman complaint*

6. In 2018, Dr Julianne Molineaux of the Policy Observatory, Auckland University of Technology, requested the Report under the Act. The Department withheld the Report in full under s9(2)(h) of the Act as the Report was subject to legal professional privilege.
7. In 2019, Mr David Fischer of Stuff NZ also requested the Report under the Act. The Department withheld the report in full under the Act under s9(2)(h), as well as s9(2)(f)(iv), due to the advice being under active consideration.
8. Dr Molineaux and Mr Fischer lodged complaints with the Office of the Ombudsman requesting a review of the decisions. These complaints are still under consideration.
9. We subsequently approached the Office of the Attorney-General in November 2019. The Attorney-General granted a waiver of legal privilege for the Report with a view that it could be released as soon as decisions were made on the future of the institutions on the basis of the earlier Cabinet paper that referenced the Chief Archivist's role. This waiver means that s9(2)(h) of the Act no longer applies.
10. As the outstanding decisions about the institutions are likely to focus on their structure, the Department's view is now that the substantive decision on the status of the Chief Archivist was made by the Ministerial Group in September 2018. Therefore,

s9(2)(f)(iv) of the Act is no longer a valid ground for the Department to withhold the Report.

**The Department's current view is that the Report should be released**

11. The Department's view is that the Report is relatively benign in its conclusions and, if it were to be released, would not have significant constitutional implications. Additionally, though Ministers have not yet made decisions about the arrangements for the NALI institutions, the NALI Ministerial Group ruled out the option to make the Chief Archivist an Officer of Parliament in September 2018.
12. Consequently, our assessment is that the previously recommended withholding grounds no longer apply and that the Report should be released.

*A new waiver of legal privilege is required to release the Report*

13. If the Report is to be released, we will need to obtain an updated waiver of legal privilege from the Attorney General. This is because the current waiver is conditional on decisions about the NALI machinery of government work being made.

*Proactively releasing the Report is supported by the high level of interest in the NALI sector*

14. There are also arguments for proactively releasing the Report, given the high level of interest from the NALI sector and because others have requested the Report previously. We note that the recipients are likely to share the Report with other members of the sector.

*Next steps*

15. If you agree to release the Report, we will work with your office to ensure this decision is discussed with the Associate Minister for Arts, Culture and Heritage, Hon Grant Robertson. If agreement is reached to release the Report, we will seek the required updated waiver of legal privilege from the Attorney General, to enable the report to be published on the Department's website.

**Risks and mitigation**

16. There is a risk that releasing the report could generate more questions from the sector.
17. The Department will support your office in managing communications with the NALI sector.

## Recommendations

18. We recommend that you:

- a) **Agree** to the Department releasing the report by Robert Buchanan on the status of the Chief Archivist (the Report);
- b) **Note** that if you agree to the release of the Report, we will work with your office to ensure this decision is discussed with the Associate Minister of Arts, Culture and Heritage; and
- c) **Note** that if agreement is reached to release the Report, we will seek an updated waiver of legal privilege from the Attorney General.

Yes ☒ No



Rachel Groves  
Policy Director



Hon Tracey Martin  
Minister of Internal Affairs

17/2/2020.

Released under the Official Information Act 1982

**Appendix A: Report for the National Archival and Library Institutions Ministerial  
Group on the status of the Chief Archivist**

*Publicly available at [www.dia.govt.nz/Proactive-Releases](http://www.dia.govt.nz/Proactive-Releases)*

Released under the Official Information Act 1982

Out of scope



**From:** Rebecca Tane <Rebecca.Tane@dia.govt.nz>  
**Sent:** Friday, 17 April 2020 2:40 PM  
**To:** Susan Arcus <Susan.Arcus@dia.govt.nz>  
**Cc:** Anita Balakrishnan <Anita.Balakrishnan@dia.govt.nz>  
**Subject:** RE: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher


Hi Susan,

Out of scope



We intend to deliver the briefing to the Minister by the end of next week, and therefore provide time for urgent ministerial consultation. We would then be able to confidently advise the Ombudsman of the release date.

Out of scope



Regards,

**Rebecca Tane** | MinAdvice | PH: 9(2)(a)




**From:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>  
**Sent:** Friday, 17 April 2020 12:33 PM  
**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>  
**Subject:** RE: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher

Kia ora Rebecca

Thanks for your email. What I take from your it is that Ministers have (finally!) made decisions and will be communicating those to sector stakeholders within the next month. Given Ministers have made decisions, they are comfortable to release Mr Buchanan's report at the same time as those decisions are made (and will sequence this with Budget 2020 decisions). This will likely occur in May 2020.

Out of scope



Out of scope

But even if the provisional opinion is finalised and we are compelled to release the paper, the above timeline may be in advance of what the Ombudsman's office would require which may also suit them (as it does depend on how long they take to return to us, and then they'd likely provide a 1-2 week window to release).

Does this suit?

Nga mihi  
Susan

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**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Sent:** Friday, 17 April 2020 10:05 AM

**To:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>

**Cc:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Subject:** RE: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher

Hi Susan,

It is now agreed that the Minister will be provided with an updated briefing to approve the release of the Buchanan report, and we will assist her office to liaise with the Associate Minister of Culture and Heritage. Out of scope

**Is there a timeframe within which we must release the report?** I understand there is a preference within the Department to release the report with final communications to all sector stakeholders from Ministers on NALI considerations and sequence this with Budget 20 decisions. Can we do that? It is less than a month away.

Regards,

**Rebecca Tane** | MinAdvice | PH: 9(2)(a)

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**From:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Sent:** Thursday, 16 April 2020 2:55 PM

**To:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Subject:** RE: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher

Thanks Susan.

This is consistent with where Rebecca and I had started to frame the briefing.

Rebecca, I particularly like Susan's words that I've highlighted below. The briefing will need to make this explicit, rather than seeking Minister's polite permission.

Kind regards  
Anita

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**From:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>

**Sent:** Thursday, 16 April 2020 2:52 PM



**To:** Rachel Groves <[Rachel.Groves@dia.govt.nz](mailto:Rachel.Groves@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Cc:** Cath Anyan <[Cath.Anyan@dia.govt.nz](mailto:Cath.Anyan@dia.govt.nz)>  
**Subject:** RE: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher

Kia ora

Thanks for the update Anita.

Given the back and forth on this matter, it is preferable to have agreement from all Ministers involved if we organise to voluntarily do this before the Ombudsman's provisional opinion is finalised. If this can be arranged, I'm happy to return to the Ombudsman's office saying that we are co-ordinating with two Ministers and therefore need extra time. An additional two weeks would likely be granted by the Ombudsman's office readily enough.

If we're comfortable to let the provisional opinion stand, then a the provisional opinion will be finalised with a direction to release the report to Dr Molineaux and Mr Fisher. At that stage, a briefing to Ministers Martin and Robertson advising them of the need to release Mr Buchanan's report is advisable but **this would need to note that there is no longer any discretion in this matter.**

Many thanks  
Susan

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**From:** Rachel Groves <[Rachel.Groves@dia.govt.nz](mailto:Rachel.Groves@dia.govt.nz)>  
**Sent:** Thursday, 16 April 2020 1:24 PM  
**To:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>; Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Cc:** Cath Anyan <[Cath.Anyan@dia.govt.nz](mailto:Cath.Anyan@dia.govt.nz)>  
**Subject:** RE: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher  
**Importance:** High

Hi all

9(2)(g)(i)

Consultation with Min Robertson's office is crucial before release. He needs to approve as well – isn't that correct Susan?

Rachel

**Rachel Groves** | Director Policy Services | Policy Group  
**The Department of Internal Affairs Te Tari Taiwhenua**  
Mobile: 027 605 7372  
45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | [www.dia.govt.nz](http://www.dia.govt.nz)



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**From:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Sent:** Thursday, 16 April 2020 1:19 PM

**To:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Cc:** Rachel Groves <[Rachel.Groves@dia.govt.nz](mailto:Rachel.Groves@dia.govt.nz)>; Cath Anyan <[Cath.Anyan@dia.govt.nz](mailto:Cath.Anyan@dia.govt.nz)> **Subject:**

RE: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher

Hi,

I have now had a discussion with the Minister on this, and she was of the view that we can release the report. 9(2)(g)(i)

She has asked that we update the briefing that was done in February, and she will approve the report for release. Rebecca – please find this attached, and please allocate this task to someone in the team. I'm happy to support them with it. I like the way the attached briefing is written, and the Minister (and I) aren't expecting anything significantly different. Just an update and re-seek her approval to release. Given the simplicity, it would be good if the briefing can go over by mid next week if possible. Look across MAMO for resources if your team is busy.

Susan, is there anything further you need from me?

(Rachel and Cath – I've copied you in to this in case there's anything I've missed in the above. )

Many thanks to everyone for your help in quickly bringing me up to speed on this.

Kind regards  
Anita

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**From:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>

**Sent:** Thursday, 16 April 2020 9:21 AM

**To:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Subject:** RE: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher

Hi Anita

Thanks for this email, and look forward to an update this afternoon.

Cheers  
Susan

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**From:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Sent:** Thursday, 16 April 2020 9:08 AM

**To:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>

**Subject:** RE: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher

Hi Susan,

Out of scope

I'm meeting the Minister this afternoon, where I intend to give her our advice that there are no sound grounds to continue withholding the report, and they should be released. I hadn't realised that 'not responding' was an option. It feels like the option I would prefer. I agree with the Ombudsman's position on this matter, and as far as I've been able to determine, we have been quite open in communicating this to the Minister.

I will let you know what the Minister advises in case there's a perspective that we haven't adequately considered. The meeting should finish at 2pm.

Warmest,  
Anita

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**From:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>

**Sent:** Thursday, 16 April 2020 8:58 AM

**To:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Subject:** FW: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher

Morena Anita

Out of scope

I just wanted to check in, as if we wish to return to the Ombudsman with anything further then we need to either do this by tomorrow (17 April) or request an extension.

If we're happy to let matters lie where they fall (which does seem appropriate in this instance) then we do not need to do anything further.

Nga mihi  
Susan

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Out of scope

Out of scope



**From:** Rachel Groves <[Rachel.Groves@dia.govt.nz](mailto:Rachel.Groves@dia.govt.nz)>

**Sent:** Monday, 13 April 2020 3:59 PM

**To:** Marilyn Little <[Marilyn.Little@dia.govt.nz](mailto:Marilyn.Little@dia.govt.nz)>

**Cc:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>

**Subject:** FW: Provisional Chief Ombudsman's Opinions - Molineaux/Fisher

Kia ora Marilyn

Out of scope



On 14 February 2020 we sent a briefing to Minister Martin that sought her agreement to proactively release the Buchanan report, in response to 2 complaints to the Ombudsman that



were under investigation. Our advice was to release the report. We wrote:

11. *The Department's view is that the Report is relatively benign in its conclusions and, if it were to be released, would not have significant constitutional implications. Additionally, though Ministers have not yet made decisions about the arrangements for the NALI institutions, the NALI Ministerial Group ruled out the option to make the Chief Archivist an Officer of Parliament in September 2018.*
12. *Consequently, our assessment is that the previously recommended withholding grounds no longer apply and that the Report should be released.*

The Minister did not agree with our recommendation and we therefore did not release the report. I spoke with Jason Hewett at the time. 9(2)(g)(i)

Out of scope

We may need to draft a briefing – I have someone lined up to do that if required. Susan will continue to work with the Ombudsman's office and we may need to seek a short timeline extension from the Ombudsman.

Are you comfortable with that approach?

Happy to discuss,  
Rachel

**Rachel Groves** | Policy Director | Policy Group  
**The Department of Internal Affairs Te Tari Taiwhenua**  
Mobile: 027 605 7372  
45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | [www.dia.govt.nz](http://www.dia.govt.nz)



Out of scope

Out of scope

Released under the Official Information Act 1982

Out of scope

Released under the Official Information Act 1982

**From:** [Rebecca Tane](#)  
**To:** [Matthew McCallum](#)  
**Cc:** [Erica Mangin \(Erica.mangin@parliament.govt.nz\)](#); [minadviceteam](#); [Ministerial Correspondence](#); [Craig Press](#)  
**Subject:** Briefing: Proposed release of Buchanan report  
**Date:** Thursday, 23 April 2020 4:18:14 PM  
**Attachments:** [IA202000429 Proposed release of Buchanan report following Omb decision - DIA signed.pdf](#)  
[IA202000429 Proposed release of Buchanan report following Omb decision.docx](#)  
[image003.png](#)

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Hi Matthew,

Please find attached a briefing to the Minister about the proactive release of the Buchanan report, signed by Anita Balakrishnan. The Buchanan report itself is included in the appendix on the pdf copy but I can separate it off and provide it to you separately if needed.

I understand this will need to be shared fairly urgently with Hon Grant Robertson's office. If you need to discuss or need anything further, please call.

Regards,

**Rebecca Tane** | Manager Ministerial Advice | Policy, Regulation and Communities Branch |

Mob: +9(2)(a)

**The Department of Internal Affairs Te Tari Taiwhenua**

45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | [www.dia.govt.nz](http://www.dia.govt.nz)

Logo-test



Released under the Official Information Act 1982



**From:** [Jennifer Andrewes](#)  
**To:** [Rebecca Tane](#)  
**Subject:** RE: Actions from IA Officials 16 April 2020  
**Date:** Thursday, 23 April 2020 8:55:28 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Rebecca,

Thanks for that. I don't think I supplied any advice to Anita, but it may have been my colleague Louise, with whom I am working closely as she is elading the wider DIA Budget communications planning.

In any case, I am comfortable with that approach, noting the comment:

*If you agree to this release, the Department will work with your office to support related discussions with the Office of Hon Grant Robertson, Associate Minister of Arts, Culture and Heritage. Further advice, that details a proposed stakeholder communications approach, will be provided to you separately.*

I think that covers it, in the context of the communications section we put in the other briefing.

Let's keep in contact as briefings are finalised and we receive feedback from Minister's office on way forward.

We will share the comms plan with you when it is in a state to do so.

Jennifer

---

**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Sent:** Wednesday, 22 April 2020 8:55 PM  
**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Subject:** RE: Actions from IA Officials 16 April 2020

Hi Jennifer,

Apologies for the late reply. I've had lots of outlook and cohesion issues today.

Please find attached the latest version of the briefing. It has yet to be signed out, but it will be going to Anita tomorrow.

I seem to have missed some emails but I understand the advice about the communications strategy was provided separately to Anita – does this line up with your expectations?

My instructions were to keep this briefing tightly focused on the release itself but I'm happy to talk to Anita if you think comms/engagement should be included.

Thank you, and regards,

**Rebecca Tane** | MinAdvice | PH:9(2)(a)

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**From:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Sent:** Wednesday, 22 April 2020 1:58 PM  
**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Subject:** RE: Actions from IA Officials 16 April 2020

Hi Rebecca,

Just doing some further work on the comms associated with all of this.

Are you able to send me a copy of the draft/final briefing?

Did you want a communications and engagement section in the briefing as we have done with the Budget/NALI one?

Jennifer

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**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Sent:** Monday, 20 April 2020 6:03 PM

**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>

**Subject:** RE: Actions from IA Officials 16 April 2020

Hi Jennifer,

We're aiming to have our briefing go to the Minister IA before the end of this week seeking her agreement (again) to the proactive release of the Buchanan Report. I've attached a copy of the Report with the earlier briefing that disagreed to release. Out of scope

[REDACTED]

At that date, we hope to be able to advise the Ombudsman that the Minister has agreed to the release, and perhaps advise the date for release.

I hope this is enough information and context to help identify for us the most appropriate date for the proactive release, which as usual will be on the [Department's proactive release](#) page. I realise sometimes Ministers announce proactive releases with a press statement but for a number of reasons, I strongly doubt she'll do that with this one.

If you need anything further, or want to discuss, please let me know. I look forward to hearing from you when you've had a chance to have a look at the material.

Regards,

**Rebecca Tane** | MinAdvice | PH: 9(2)(a)

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**From:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>

**Sent:** Monday, 20 April 2020 2:37 PM

**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Cc:** Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>

**Subject:** RE: Actions from IA Officials 16 April 2020

Hi Rebecca,

Thanks again for making contact.



We are working up a comms sequence and narrative around Budget 20, to encompass a range of IKS matters, which would potentially cover this matter, should the Report be released at the same time.

What advice can you give me about how the report would potentially be released, for us to factor into our communications plan?

Are you able to point me to or supply a copy of the Report in question, so we can make sure we cover off the necessary aspects in key messages and Q&A?

Happy to continue to liaise to make sure we remain aligned between Ministerial briefing and Communications plan.

Jennifer

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**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Sent:** Friday, 17 April 2020 11:59 AM  
**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Cc:** Andrew Earnshaw <[Andrew.Earnshaw@dia.govt.nz](mailto:Andrew.Earnshaw@dia.govt.nz)>  
**Subject:** FW: Actions from IA Officials 16 April 2020

Hi Jennifer,

I don't think this is urgent but I've copied in Andrew, as suggested in your out of office message, just in case.

I'm really just touching base as I've been given your name as the comms contact for the NALI/IKS Budget 2020 comms (as below).

At the moment, my team is working on re-writing a briefing to Min IA to secure her agreement to proactively release the Buchanan Report that has been the subject of two complaints to the Ombudsman.

As also in the chain below, Peter Murray has suggested that the release should be timed with the release of final communications to all sector stakeholders from Ministers on NALI considerations and sequence this with Budget 20 decisions. I am currently waiting to hear from Susan Arcus (Legal) whether that timing will be acceptable.

Let's catch up when you're back next week and I should have better information by then and we can confirm dates.

Thanks, and regards,

**Rebecca Tane** | MinAdvice | PH: 9(2)(a)

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**From:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>  
**Sent:** Friday, 17 April 2020 9:05 AM  
**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Subject:** FW: Actions from IA Officials 16 April 2020

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**From:** Kim Chambers <[Kim.Chambers@dia.govt.nz](mailto:Kim.Chambers@dia.govt.nz)>  
**Sent:** Friday, 17 April 2020 8:53 AM

**To:** Marilyn Little <[Marilyn.Little@dia.govt.nz](mailto:Marilyn.Little@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>  
**Cc:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>; Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>  
**Subject:** FW: Actions from IA Officials 16 April 2020

Morning,

Anita, your comms contact is Jennifer Andrewes for NALI/IKS Budget 2020 comms.

Thanks,  
Kim

---

**From:** Marilyn Little <[Marilyn.Little@dia.govt.nz](mailto:Marilyn.Little@dia.govt.nz)>  
**Sent:** Friday, 17 April 2020 8:49 AM  
**To:** Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>  
**Cc:** Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>; Kate Wareham <[Kate.Wareham@dia.govt.nz](mailto:Kate.Wareham@dia.govt.nz)>; Kim Chambers <[Kim.Chambers@dia.govt.nz](mailto:Kim.Chambers@dia.govt.nz)>; Rachel Groves <[Rachel.Groves@dia.govt.nz](mailto:Rachel.Groves@dia.govt.nz)>  
**Subject:** RE: Actions from IA Officials 16 April 2020

Anita has picked up lead on the NALI OIAs this week. Anita, discussed briefly at Brown Bag. Peter asked that we line up release with budget 20 and final Ministerial decisions on NALI. Can you please get Min Advice looking at whether we can hold the release until then. Once Kim has identified the one Comms Advisor, we should work with that person to ensure all content lined up.  
Marilyn

---

**From:** Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>  
**Sent:** Thursday, 16 April 2020 3:19 PM  
**To:** Marilyn Little <[Marilyn.Little@dia.govt.nz](mailto:Marilyn.Little@dia.govt.nz)>; Rachel Groves <[Rachel.Groves@dia.govt.nz](mailto:Rachel.Groves@dia.govt.nz)>  
**Cc:** Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>; Kate Wareham <[Kate.Wareham@dia.govt.nz](mailto:Kate.Wareham@dia.govt.nz)>; Kim Chambers <[Kim.Chambers@dia.govt.nz](mailto:Kim.Chambers@dia.govt.nz)>  
**Subject:** FW: Actions from IA Officials 16 April 2020

Hi Marilyn and Rachel  
The timing is getting interesting for the NALI release decision on the legal policy advice. My view is we should be wrapping the advice to release this in with final communications to all sector stakeholders from Ministers on NSALI considerations and sequence this with Budget 20 decisions.  
Can we have an agreed approach to this?  
We need a single Communications person appointed also that owns the NALI and IKS Budget 20 elements for external stakeholders, and our internal staff.

I will raise that at today's DCE Brown Bag conversation

Peter



Peter Murray | Deputy Chief Executive Information Knowledge Services  
Direct Dial: 64 4 474 3070 | extn 5229 | Mobile: 64 21 462270  
45 Pipitea Street Wellington | [www.dia.govt.nz](http://www.dia.govt.nz)



**From:** Matthew McCallum <[Matthew.McCallum2@dia.govt.nz](mailto:Matthew.McCallum2@dia.govt.nz)>

**Sent:** Thursday, 16 April 2020 3:04 PM

**To:** Sue Goile <[Sue.Goile@dia.govt.nz](mailto:Sue.Goile@dia.govt.nz)>; Paul James <[Paul.James@dia.govt.nz](mailto:Paul.James@dia.govt.nz)>; Marilyn Little <[Marilyn.Little@dia.govt.nz](mailto:Marilyn.Little@dia.govt.nz)>; Maria Robertson <[Maria.Robertson@dia.govt.nz](mailto:Maria.Robertson@dia.govt.nz)>; Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>; Kate Wareham <[Kate.Wareham@dia.govt.nz](mailto:Kate.Wareham@dia.govt.nz)>; Erica Mangin (parliament) <[erica.mangin@parliament.govt.nz](mailto:erica.mangin@parliament.govt.nz)>; Bill Macnaught <[Bill.Macnaught@dia.govt.nz](mailto:Bill.Macnaught@dia.govt.nz)>; Raj Krishnan <[Raj.Krishnan@dia.govt.nz](mailto:Raj.Krishnan@dia.govt.nz)>; Rachel Groves <[Rachel.Groves@dia.govt.nz](mailto:Rachel.Groves@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>; Nick Law <[Nick.Law@dia.govt.nz](mailto:Nick.Law@dia.govt.nz)>; Craig Armitage <[Craig.Armitage@dia.govt.nz](mailto:Craig.Armitage@dia.govt.nz)>

**Cc:** Elaine Loon <[Elaine.Loan@dia.govt.nz](mailto:Elaine.Loan@dia.govt.nz)>; Jill Fowke <[Jill.Fowke@dia.govt.nz](mailto:Jill.Fowke@dia.govt.nz)>; Epi Lima <[Epi.Lima@dia.govt.nz](mailto:Epi.Lima@dia.govt.nz)>; Diane Laughton <[Diane.Laughton@dia.govt.nz](mailto:Diane.Laughton@dia.govt.nz)>; Jacinda Wilkinson <[Jacinda.Wilkinson@dia.govt.nz](mailto:Jacinda.Wilkinson@dia.govt.nz)>; Patty Smyth <[Patty.Smyth@dia.govt.nz](mailto:Patty.Smyth@dia.govt.nz)>; Gemma Allcock <[Gemma.Allcock@dia.govt.nz](mailto:Gemma.Allcock@dia.govt.nz)>; Shelley Yuen <[Shelley.Yuen@dia.govt.nz](mailto:Shelley.Yuen@dia.govt.nz)>

**Subject:** Actions from IA Officials 16 April 2020

Kia ora koutou,

Here are the actions as recorded by Erica and I. Let me know if there's anything to add to the list.

Out of scope



NALI OIA

DIA to provide updated briefing providing advice on withhold/release decision for Minister.

Out of scope



**Matthew McCallum**

Private Secretary for the Minister of Internal Affairs

Hon Tracey Martin

5.3L Executive Wing | Parliament Buildings Phone:

027 238 2567

Released under the Official Information Act 1982

**From:** Matthew McCallum  
**To:** [Craig Press](#)  
**Cc:** [Ministerial Correspondence](#)  
**Subject:** IA202000429 Proposed release of Buchanan report following Omb decision.pdf  
**Date:** Tuesday, 28 April 2020 11:54:40 AM  
**Attachments:** [IA202000429 Proposed release of Buchanan report following Omb decision.pdf](#)

---

Hi,

Signed briefing attached.

Thanks

Matt

**Matthew McCallum**

Private Secretary for the Minister of Internal Affairs

Hon Tracey Martin

5.3L Executive Wing | Parliament Buildings Phone:

027 238 2567

---

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# Internal Affairs briefing

**Hon Tracey Martin**  
**Minister of Internal Affairs**

**Title:** Proposed proactive release of Robert Buchanan's report on the status of the Chief Archivist

**Date:** 23 April 2020

## Key issues

The Department of Internal Affairs intends to proactively release the report, prepared by Robert Buchanan in July 2018, on the status of the Chief Archivist (the report).

If you agree to this release, the Department will work with your office to support related discussions with the Office of Hon Grant Robertson, Associate Minister of Arts, Culture and Heritage. Further advice, that details a proposed stakeholder communications approach, will be provided to you separately.

## Action sought

The Department of Internal Affairs (the Department) recommends that you:

agree to the Department proactively releasing the report by Robert Buchanan on the status of the Chief Archivist;

note that if you agree to the release, that the Department will work with your office to ensure this is discussed with the Office of Hon Grant Robertson, Associate Minister of Arts, Culture and Heritage; and

note that further advice will be provided to you separately that proposes a stakeholder communications approach, including timing of release.

## Timeframe

29 April 2020

Contact for telephone discussions (if required)

Name	Position	Direct phone line	After hours phone	Suggested 1 <sup>st</sup> contact
Anita Balakrishnan	Director, Ministerial Advice, Monitoring, and Operations		027 263 2423	✓
Rebecca Tane	Manager, Ministerial Advice		9(2)(a)	

Return to: Craig Press, Level 9, 45 Pipitea Street

Ministerial database reference: IA202000429



## Purpose

1. This briefing recommends that you agree to the Department of Internal Affairs (the Department) proactively releasing a report prepared by Robert Buchanan in 2018 on the status of the Chief Archivist (the report).
2. Further advice that proposes an approach for stakeholder communications, and a suggested timing for the release of the report, will be provided to you separately.

## Background

*The report informs decisions about the status of the Chief Archivist*

3. A copy of the report is attached in **Appendix A**. It considers whether the Chief Archivist has sufficient status and authority as a statutory officer with responsibility for preserving the nation's memory.

*Requests for the report under the Official Information Act 1982 (the Act)*

4. The Department has received official information requests for the report. The first request was received in August 2018, from Dr Julianne Molineaux, of the Policy Observatory at the Auckland University of Technology. The Department withheld the report under s9(2)(h) of the Act, on the basis that it was subject to legal professional privilege.
5. In August 2019, David Fisher of Stuff NZ also requested a copy. The Department again withheld the report under s9(2)(h), and additionally under s9(2)(f)(iv) of the Act because the report was under active consideration.

*The Ombudsman has found that the grounds for withholding were incorrectly applied*

6. Dr Molineaux and Mr Fisher complained to the Ombudsman about the Department's decisions to withhold their requests.
7. On 3 April 2020, the Chief Ombudsman, Peter Boshier, issued provisional opinions on their complaints. He found that the Department did not have good reasons to apply either s9(2)(f)(iv) or s9(2)(h) of the Act, and should release the report.
8. Mr Boshier found that the Department had not clearly established how releasing the report would result in a real and substantial risk to Ministers' decision-making about the status of the Chief Archivist.
9. He also noted that the report focuses on the merits of different policy options and lacks a clear legal context relating to professional legal privilege.

## The next steps in releasing the report

10. The Chief Ombudsman's opinions clarify the considerations that applied at the time of the earlier decision on the release of the report [IA202000062 refers].
11. The Department recommends that you agree to the proactive release of the report, which will be published on its website. A communications strategy is being drafted to support that release, which will be provided to you separately.
12. This would be an appropriate conclusion to Dr Molineaux's and Mr Fisher's requests. It would also reflect NALI stakeholders' ongoing interest in the status of the Chief Archivist.

13. If you agree to the proactive release, the Department will work with your office to ensure the release is discussed with the office of Hon Grant Robertson, Associate Minister of Arts, Culture and Heritage.

### Recommendations

14. The Department of Internal Affairs (the Department) recommends that you:

- a) **agree** to the Department proactively releasing the report by Robert Buchanan on the status of the Chief Archivist; **Yes / No**
- b) **note** that if you agree to the release, that the Department will work with your office to ensure this is discussed with the Office of Hon Grant Robertson in his capacity as Associate Minister of Arts, Culture and Heritage; and
- c) **note** that further advice will be provided on a proposed stakeholder communications approach and timing of release of the report.



Anita Balakrishnan  
Director Ministerial Advice, Monitoring, and Operations



Hon Tracey Martin  
Minister of Internal Affairs

27 / 04 / 2020

**Appendix A: Report for NALI Ministerial Group on the status of the Chief Archivist  
by Robert Buchanan, dated 19 July 2018**

*Publicly available at [www.dia.govt.nz/Proactive-Releases](http://www.dia.govt.nz/Proactive-Releases)*

Released under the Official Information Act 1982

---

**From:** Craig Press <[Craig.Press@dia.govt.nz](mailto:Craig.Press@dia.govt.nz)>

**Sent:** Tuesday, 28 April 2020 2:05 PM

**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Cc:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>; Cath Anyan <[Cath.Anyan@dia.govt.nz](mailto:Cath.Anyan@dia.govt.nz)>

**Subject:** Minister of IA has agreed to the proactive release of the Buchanan report (signed copy attached) - Will you take it from here?

Kia ora Rebecca

The Minister has agreed to the proactive release of the Buchanan report (see attached).

***Will you take it from here in terms of advising the relevant parties?***

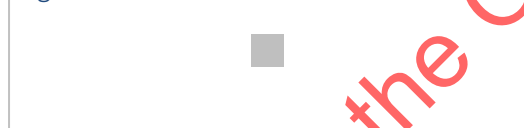
I'll file the signed briefing in Cohesion and send you a link shortly.

Nga mihi

Craig

Craig Press | Senior Policy Analyst | Appointments Monitoring and Partnerships  
Policy, Regulation and Communities Branch  
Department of Internal Affairs Te Tari Taiwhenua  
45 Pipitea Street | PO Box 6011, Wellington 6140 | [www.dia.govt.nz](http://www.dia.govt.nz)

Logo-test



---

**From:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Sent:** Tuesday, 28 April 2020 11:54 AM

**To:** Craig Press <[Craig.Press@dia.govt.nz](mailto:Craig.Press@dia.govt.nz)>

**Cc:** Ministerial Correspondence <[Ministerial.Correspondence@dia.govt.nz](mailto:Ministerial.Correspondence@dia.govt.nz)>

**Subject:** IA202000429 Proposed release of Buchanan report following Omb decision.pdf

Hi,

Signed briefing attached.

Thanks

Matt

**Matthew McCallum**

Private Secretary for the Minister of Internal Affairs

Hon Tracey Martin

5.3L Executive Wing | Parliament Buildings Phone:

027 238 2567

---

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**From:** [Jennifer Andrewes](#)  
**To:** [Rebecca Tane](#); [Susan Arcus](#)  
**Cc:** [Celestina Sumby](#)  
**Subject:** RE: Minister of IA has agreed to the proactive release of the Buchanan report (signed copy attached) - Will you take it from here?  
**Date:** Thursday, 30 April 2020 3:58:36 PM

---

Hi both,

Happy to continue to liaise on the comms for this, including timing and supporting messaging, in the context of wider plans.

The intent would be to have it go out after Budget/NALI communications. Plans for that are still being developed, with timing subject to further conversations.

Please let us know what your release sequence would be, and what you need from us.

Cheers  
Jennifer

---

**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Sent:** Thursday, 30 April 2020 12:24 PM  
**To:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Subject:** FW: Minister of IA has agreed to the proactive release of the Buchanan report (signed copy attached) - Will you take it from here?

Fyi

**Rebecca Tane** | MinAdvice | PH: +9(2)(a)

---

**From:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>  
**Sent:** Thursday, 30 April 2020 11:12 AM  
**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Subject:** RE: Minister of IA has agreed to the proactive release of the Buchanan report (signed copy attached) - Will you take it from here?

Hi Rebecca,

The Minister has no preference regarding timing of release.

Minister Robertson has not yet gotten to the paper, but will hopefully tonight.

Matt

**Matthew McCallum**  
Private Secretary for the Minister of Internal Affairs  
Hon Tracey Martin  
5.3L Executive Wing | Parliament Buildings

Phone: 027 238 2567

---

**From:** Rebecca Tane [<mailto:Rebecca.Tane@dia.govt.nz>]

**Sent:** Tuesday, 28 April 2020 2:51 PM

**To:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Subject:** RE: Minister of IA has agreed to the proactive release of the Buchanan report (signed copy attached) - Will you take it from here?

Thanks Matt, that's great and much appreciated.

**Rebecca Tane** | MinAdvice | PH: 9(2)(a)

---

**From:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Sent:** Tuesday, 28 April 2020 2:49 PM

**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Subject:** RE: Minister of IA has agreed to the proactive release of the Buchanan report (signed copy attached) - Will you take it from here?

Hi Rebecca,

I have sent the briefing to Min Robertson's office. I'll follow up with them to see when/if we're expecting feedback.

Regarding the release date, I'll ask the Minister in the morning if she has a preference. Will let you know if anything.

Matt

**Matthew McCallum**

Private Secretary for the Minister of Internal Affairs

Hon Tracey Martin

5.3L Executive Wing | Parliament Buildings

Phone: 027 238 2567

---

**From:** Rebecca Tane [<mailto:Rebecca.Tane@dia.govt.nz>]

**Sent:** Tuesday, 28 April 2020 2:33 PM

**To:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Subject:** FW: Minister of IA has agreed to the proactive release of the Buchanan report (signed copy attached) - Will you take it from here?

Thanks Matthew,

Can you advise if the consultation has been done with Minister Robertson? Or would you like our help to do so?

Also in the draft comms strategy briefing, they seem to be suggesting that we look at releasing 24-hours after Budget announcement(s). Sounds sensible to me but thought I'd just float it by you before anything gets confirmed.

Regards,

---

**From:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Sent:** Tuesday, 28 April 2020 11:54 AM

**To:** Craig Press <[Craig.Press@dia.govt.nz](mailto:Craig.Press@dia.govt.nz)>

**Cc:** Ministerial Correspondence <[Ministerial.Correspondence@dia.govt.nz](mailto:Ministerial.Correspondence@dia.govt.nz)>

**Subject:** IA202000429 Proposed release of Buchanan report following Omb decision.pdf

Hi,

Signed briefing attached.

Thanks

Matt

**Matthew McCallum**

Private Secretary for the Minister of Internal Affairs

Hon Tracey Martin

5.3L Executive Wing | Parliament Buildings

Phone: 027 238 2567

---

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**From:** [Nic Dalton](#)  
**To:** [Rebecca Tane](#); [Susan Arcus](#)  
**Subject:** FW: Minister Robertson meeting - NALI/ Budget 20  
**Date:** Friday, 1 May 2020 12:01:53 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Sorry, forgot to copy you both in.  
Nic

---

**From:** Nic Dalton  
**Sent:** Friday, 1 May 2020 12:01 PM  
**To:** Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>  
**Subject:** RE: Minister Robertson meeting - NALI/ Budget 20

Yes underway. Rebecca Tane has been including Susan in everything.

---

**From:** Karl Le Quesne  
**Sent:** Friday, 1 May 2020 11:57 AM  
**To:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>  
**Subject:** RE: Minister Robertson meeting - NALI/ Budget 20

Hi Nic

On the Buchanan report, Susan Arcus in our Legal team has been advising on its release and liaising with the Office of the Ombudsman, so it would be good to connect her into the timing.

Karl

**Karl Le Quesne** | Deputy Chief Executive, Strategy and Performance – Te Urungi  
**The Department of Internal Affairs Te Tari Taiwhenua**  
Direct Dial: +64 4 816 4001 | Mobile: 027 570 8325  
45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | [www.dia.govt.nz](http://www.dia.govt.nz)

Logo-test



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**From:** Nic Dalton  
**Sent:** Friday, 1 May 2020 11:01 AM  
**To:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>; Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>  
**Cc:** Paul James <[Paul.James@dia.govt.nz](mailto:Paul.James@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Subject:** RE: Minister Robertson meeting - NALI/ Budget 20

Thanks Mathew, good to hear. I'll follow up from this end.  
Nic

---

**From:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Sent:** Friday, 1 May 2020 10:59 AM

**To:** Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>

**Cc:** Paul James <[Paul.James@dia.govt.nz](mailto:Paul.James@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>;  
Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Subject:** RE: Minister Robertson meeting - NALI/ Budget 20

Hi all,

Meeting went well this morning, and Ministers are in alignment on approach for NALI/Budget announcement. DIA are producing a comms plan for this.

We have had a further request from Minister Robertson's office regarding this comms plan. Both Ministers are comfortable with the Robert Buchanan report being released (any questions, ask Rebecca), and would like the timing for this to be included in the NALI/Budget comms plan.

Thanks

**Matthew McCallum**

Private Secretary for the Minister of Internal Affairs

Hon Tracey Martin

5.3L Executive Wing | Parliament Buildings

Phone: 027 238 2567

---

**From:** Peter Murray [<mailto:Peter.Murray@dia.govt.nz>]

**Sent:** Thursday, 30 April 2020 6:43 PM

**To:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>

**Cc:** Paul James <[paul.James@dia.govt.nz](mailto:paul.James@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>

**Subject:** Re: Minister Robertson meeting - NALI/ Budget 20

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**From:** Nic Dalton [<mailto:Nic.Dalton@dia.govt.nz>]

**Sent:** Thursday, 30 April 2020 6:37 PM

**To:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Cc:** Paul James <[paul.James@dia.govt.nz](mailto:paul.James@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>; Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>

**Subject:** RE: Minister Robertson meeting - NALI/ Budget 20

Kia ora Matthew

Attached is the briefing note. Paul James will be attending tomorrow morning.  
Please let me know if you need anything else.

Nga mihi

Nic

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**From:** [Susan Arcus](#)  
**To:** [Jennifer Andrewes](#); [Rebecca Tane](#); [Nic Dalton](#); [Anita Balakrishnan](#)  
**Subject:** RE: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May  
**Date:** Friday, 8 May 2020 10:11:48 AM  
**Attachments:** [image001.gif](#)

---

Kia ora Jennifer

Many thanks for this information. This will be enough to return to the Ombudsman's office with for today given we will not be able to get approval to release the Buchanan report (with conditions of confidentiality prior to Budget 2020) before the Budget is presented on Thursday.

As and when a letter is sent to Dr Molineaux and Mr Fisher we can forward a copy of that to the Chief Ombudsman.

Kind regards  
 Susan

---

**From:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Sent:** Friday, 8 May 2020 10:05 AM  
**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)> **Subject:** RE: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Susan,

Further to your call this morning, I can confirm that we anticipate the report be published on the [Department's proactive release](#) page on our website, 24 hours after Budget announcements.

Note that the exact timing of our announcement is still TBC, so let's stay close next week on the timing and exact wording of the letter.

Cheers  
 Jennifer

---

**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Sent:** Friday, 1 May 2020 11:02 AM  
**To:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>  
**Cc:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Subject:** FW: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Hi Nic,  
 Thank you for the briefing earlier and this welcome news. Good outcome.

Susan, fyi.

Anita, when you have time, can we discuss how the release will be actioned?

Regards,

**Rebecca Tane** | MinAdvice | PH: 9(2)(a)

---

**From:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>

**Sent:** Friday, 1 May 2020 10:55 AM

**To:** Paul James <[Paul.James@dia.govt.nz](mailto:Paul.James@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>; Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>

**Cc:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>; Jeremy Cauchi <[Jeremy.Cauchi@dia.govt.nz](mailto:Jeremy.Cauchi@dia.govt.nz)>

**Subject:** FW: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Kia ora kotou

FYI from Matthew McCallum. Mins Office.

I'll follow up on the comms strategy.

Nic

---

**From:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Sent:** Friday, 1 May 2020 10:45 AM

**To:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>

**Subject:** RE: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Hi Nic,

The meeting went well. Both Ministers were fairly aligned in their thinking.

When preparing the comms strategy for both Ministers, Minister Robertson has also requested that this includes the release of the Robert Buchanan report on the status of the Chief Archivist.

If you get in touch with Rebecca Tane, her team have been handling that, and can assist.

Out of scope

Matt

**Matthew McCallum**

Private Secretary for the Minister of Internal Affairs

Hon Tracey Martin

5.3L Executive Wing | Parliament Buildings

Phone: 027 238 2567

---

**From:** Nic Dalton [<mailto:Nic.Dalton@dia.govt.nz>]

**Sent:** Friday, 1 May 2020 10:05 AM

**To:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Subject:** FW: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Kia ora Matthew

I hope the meeting went well this morning with Min Roberston.

FYI, I just wanted to let you know I've provided a copy of the briefing to Ministerial Services as part of an Ombudsman request. The details are below.

Out of scope

Nic

Out of scope

Released under the Official Information Act 1982

**From:** [Jennifer Andrewes](#)  
**To:** [Anita Balakrishnan](#); [Rebecca Tane](#); [Susan Arcus](#)  
**Cc:** [Nic Dalton](#); [Celestina Sumbly](#)  
**Subject:** RE: Query re Update to Dr Molineaux/Mr Fisher prior to Budget 2020  
**Date:** Tuesday, 12 May 2020 8:28:53 AM  
**Attachments:** [image001.gif](#)

---

OK... I'm sure we can work with that.  
 Can you send a copy of the letter sent, for our info?  
 Jennifer

---

**From:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>  
**Sent:** Tuesday, 12 May 2020 8:28 AM  
**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>  
**Cc:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Celestina Sumbly <[Celestina.Sumbly@dia.govt.nz](mailto:Celestina.Sumbly@dia.govt.nz)>  
**Subject:** Re: Query re Update to Dr Molineaux/Mr Fisher prior to Budget 2020

Hi, and....

Oh dear - the letters went out last night. But there's enough of a caveat in there that it should be ok if it doesn't go live on Friday ("we anticipate" etc). But I'll have a chat with Susan on whether there's something further we can do, perhaps once you have more clarity on the timing.

Kind regards  
 Anita

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---

**From:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Sent:** Tuesday, May 12, 2020 8:20:07 AM  
**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>  
**Cc:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>; Celestina Sumbly <[Celestina.Sumbly@dia.govt.nz](mailto:Celestina.Sumbly@dia.govt.nz)>  
**Subject:** RE: Query re Update to Dr Molineaux/Mr Fisher prior to Budget 2020

Hi both,

We have had advice from Minister's Office that our announcement is not likely to be made on Budget Day (and that staff and stakeholder comms should not go out ahead of any announcement) – which may affect the date of publication of the OIA. Can you please HOLD on sending letters to the requestors until we confirm the likely timing? We should know more today.

Cheers  
 Jennifer

---

**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Sent:** Monday, 11 May 2020 12:55 PM



Out of scope

---

**From:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Sent:** Monday, 11 May 2020 12:46 PM  
**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Cc:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>; Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>  
**Subject:** RE: Query re Update to Dr Molineaux/Mr Fisher prior to Budget 2020

OK, no problem. I will email them and copy you in.  
Jennifer

---

**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Sent:** Monday, 11 May 2020 12:03 PM  
**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Cc:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>; Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>  
**Subject:** RE: Query re Update to Dr Molineaux/Mr Fisher prior to Budget 2020

Hi Jennifer,  
No, I haven't and I'd be grateful if you could facilitate for me.  
As MinAdvice don't generally do proactive releases I've been trying to study the guidance provided on 1840 but it's not very clear about what is required.

All I have at this stage is the pdf copy of the report so any further guidance would be appreciated.

Regards,

**Rebecca Tane** | MinAdvice | PH: +9(2)(a)

---

**From:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>

**Sent:** Monday, 11 May 2020 11:50 AM

**To:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Cc:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Subject:** RE: Query re Update to Dr Molineaux/Mr Fisher prior to Budget 2020

Hi Rebecca,

Have you already contacted the Comms Publishing Team to alert them to the pending need to load the OIA materials to the proactive release area?

If not, I can facilitate that for you, as we also need to make updates to the NALI web pages.

Jennifer

---

**From:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>

**Sent:** Monday, 11 May 2020 11:37 AM

**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>

**Cc:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Subject:** Query re Update to Dr Molineaux/Mr Fisher prior to Budget 2020

Good morning

I would like to check in about providing an update to Dr Molineaux and Mr Fisher about the proposed release of the Buchanan advice following Budget 2020 on Thursday.

If there is any possibility of this letter going out tomorrow that would be ideal. It does not need to be overly lengthy, it does not even need to say an exact time that the information will be released but if we are confident that it will be made available on the DIA website on Friday afternoon then that should suffice. A link that the complainants can also access will also need to be provided, or an access path that they can find it relatively simply on the DIA website themselves will also suit.

Do let me know.

Kind regards  
Susan

---

**From:** Susan Arcus

**Sent:** Friday, 8 May 2020 10:12 AM

**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>; Rebecca Tane

<[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Subject:** RE: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Kia ora Jennifer

Many thanks for this information. This will be enough to return to the Ombudsman's office with for today given we will not be able to get approval to release the Buchanan report (with conditions of confidentiality prior to Budget 2020) before the Budget is presented on Thursday.

As and when a letter is sent to Dr Molineaux and Mr Fisher we can forward a copy of that to the Chief Ombudsman.

Kind regards  
Susan

---

**From:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>

**Sent:** Friday, 8 May 2020 10:05 AM

**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)> **Subject:** RE: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Susan,

Further to your call this morning, I can confirm that we anticipate the report be published on the [Department's proactive release](#) page on our website, 24 hours after Budget announcements.

Note that the exact timing of our announcement is still TBC, so let's stay close next week on the timing and exact wording of the letter.

Cheers  
Jennifer

---

**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Sent:** Friday, 1 May 2020 11:02 AM

**To:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Cc:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>

**Subject:** FW: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Hi Nic,  
Thank you for the briefing earlier and this welcome news. Good outcome.

Susan, fyi.

Anita, when you have time, can we discuss how the release will be actioned?

Regards,

**Rebecca Tane** | MinAdvice | PH: 9(2)(a)

---

**From:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>

**Sent:** Friday, 1 May 2020 10:55 AM

**To:** Paul James <[Paul.James@dia.govt.nz](mailto:Paul.James@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>; Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>

**Cc:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>; Jeremy Cauchi <[Jeremy.Cauchi@dia.govt.nz](mailto:Jeremy.Cauchi@dia.govt.nz)>

**Subject:** FW: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Kia ora kotou

FYI from Matthew McCallum. Mins Office.

I'll follow up on the comms strategy.

Nic

---

**From:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Sent:** Friday, 1 May 2020 10:45 AM

**To:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>

**Subject:** RE: Ombudsman's response re Molineaux/Fisher - for delivery by 1 May

Hi Nic,

The meeting went well. Both Ministers were fairly aligned in their thinking.

When preparing the comms strategy for both Ministers, Minister Robertson has also requested that this includes the release of the Robert Buchanan report on the status of the Chief Archivist.

If you get in touch with Rebecca Tane, her team have been handling that, and can assist.

Out of scope

Matt

**Matthew McCallum**

Private Secretary for the Minister of Internal Affairs

Hon Tracey Martin

5.3L Executive Wing | Parliament Buildings

Phone: 027 238 2567

---

Out of scope



**Te Tari Taiwhenua  
Internal Affairs**

11 May 2020

David Fisher  
[David.Fisher@nzme.co.nz](mailto:David.Fisher@nzme.co.nz)

Department of Internal Affairs  
45 Pipitea Street  
Wellington 6011  
PO Box 805  
Wellington 6014  
Phone +64 4 495 7200  
Freephone 0800 25 78 87  
[dia.govt.nz](http://dia.govt.nz)

Dear Mr Fisher

I refer to your request made on 13 April 2019, under the Official Information Act 1982, for a copy of the report by Robert Buchanan on the status of the Chief Archivist.

I am pleased to advise that the report will be publicly available following the announcements for Budget 2020. We anticipate the report will be accessible on the Department of Internal Affairs' website from 15 May 2020, at <https://www.dia.govt.nz/Proactive-Releases>.

I trust this will provide the information that you are seeking.

Yours sincerely

**Anita Balakrishnan**  
Director Ministerial Advice, Monitoring, and Operations  
Policy, Regulation, and Communities

Released under the Official Information Act 1982





**Te Tari Taiwhenua  
Internal Affairs**

11 May 2020

Julienne Molineaux  
[julienne.molineaux@aut.ac.nz](mailto:julienne.molineaux@aut.ac.nz)

Department of Internal Affairs  
45 Pipitea Street  
Wellington 6011  
PO Box 805  
Wellington 6014  
Phone +64 4 495 7200  
Freephone 0800 25 78 87  
[dia.govt.nz](http://dia.govt.nz)

Dear Ms Molineaux

I refer to your request made on 23 August 2018, under the Official Information Act 1982, for a copy of the report by Robert Buchanan on the status of the Chief Archivist.

I am pleased to advise that the report will be publicly available following the announcements for Budget 2020. We anticipate the report will be accessible on the Department of Internal Affairs' website from 15 May 2020, at <https://www.dia.govt.nz/Proactive-Releases>.

I trust this will provide the information that you are seeking.

Yours sincerely

**Anita Balakrishnan**  
Director Ministerial Advice, Monitoring, and Operations  
Policy, Regulation, and Communities

Released under the Official Information Act 1982

From: Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>  
 Sent: Tuesday, 12 May 2020 4:03 PM  
 To: Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
 Subject: RE: Minister's PtNM Budget 20 communications content

thanks

Peter Murray | Deputy Chief Executive Information Knowledge Services  
 Direct Dial: 64 4 474 3070 | extn 5229 | Mobile: 64 21 462270  
 45 Pipitea Street Wellington | [www.dia.govt.nz](http://www.dia.govt.nz)



Te Tari Taiwhenua  
Internal Affairs



From: Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
 Sent: Tuesday, 12 May 2020 3:35 PM  
 To: Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>;  
 Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>  
 Cc: Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>  
 Subject: RE: Minister's PtNM Budget 20 communications content

I have just spoken again at length to Matthew about this and he will come back to us.

I have made it clear that our preference is to retain the sequence of communications as planned, and the sooner the better after Budget Day.

Jennifer

From: Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>  
 Sent: Tuesday, 12 May 2020 3:15 PM  
 To: Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>  
 Cc: Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>  
 Subject: RE: Minister's PtNM Budget 20 communications content

As discussed Jennifer you are to check back in with both Ministers on the implications of timings and see what can be done to synchronise it all at the first realistic opportunity, but a week delay is problematic for Govt response to questions out of context

Peter

Peter Murray | Deputy Chief Executive Information Knowledge Services  
 Direct Dial: 64 4 474 3070 | extn 5229 | Mobile: 64 21 462270  
 45 Pipitea Street Wellington | [www.dia.govt.nz](http://www.dia.govt.nz)



Te Tari Taiwhenua  
Internal Affairs



**From:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Sent:** Tuesday, 12 May 2020 3:04 PM  
**To:** Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>  
**Cc:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>  
**Subject:** RE: Minister's PtNM Budget 20 communications content

Peter,

I've spoken to Matthew about this, who has talked to Richard.

Options as they stand, for your preference and any further discussion with Ministers' Offices:

- Release as communicated 15 May, irrespective of any delay to related Budget announcements (means the context is missing/not yet officially communicated)
- Release as agreed 24 hours after Budget announcement - potentially not until 22 May (means requestors are waiting longer than we have indicated).

Let me know when you are clear of ELT meeting and can discuss.

Jennifer

**From:** Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>  
**Sent:** Tuesday, 12 May 2020 2:53 PM  
**To:** Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>  
**Cc:** Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Subject:** RE: Minister's PtNM Budget 20 communications content

Hi we need to involve the offices in the emerging issue with the buchanan report

Peter Murray | Deputy Chief Executive Information Knowledge Services  
Direct Dial: 64 4 474 3070 | extn 5229 | Mobile: 64 21 462270  
45 Pipitea Street Wellington | [www.dia.govt.nz](http://www.dia.govt.nz)



Out of scope

**From:** Celestina Sumby

**Sent:** Tuesday, 12 May 2020 2:46 PM

**To:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Cc:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>;

Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>; Rob

Stevens <[Rob.Stevens@dia.govt.nz](mailto:Rob.Stevens@dia.govt.nz)>

**Subject:** Minister's PtNM Budget 20 communications content

Kia ora Matthew,

Attached is the latest PtNM Budget 20 communications content.

The content has been updated as per instructions from Minister Martin and Minister Robertson's Offices.

The run sheet has been updated with a "note" that we are aware the dates are likely to change.

Out of scope

Please let me know if you have any questions.

Ngā mihi

Celestina

Celestina Sumby | Senior Communications Advisor | Communications Te Manu Karere

The Department of Internal Affairs Te Tari Taiwhenua

Mobile: + 021 2479 704

45 Pipitea Street | PO Box 805, Wellington 6011, New Zealand | [www.dia.govt.nz](http://www.dia.govt.nz)



Te Tari Taiwhenua  
Internal Affairs

**From:** Matthew McCallum <[Matthew.McCallum@parliament.govt.nz](mailto:Matthew.McCallum@parliament.govt.nz)>

**Sent:** Tuesday, 12 May 2020 4:15 PM

**To:** Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>

**Cc:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Peter Murray <[Peter.Murray@dia.govt.nz](mailto:Peter.Murray@dia.govt.nz)>; Karl Le Quesne <[Karl.LeQuesne@dia.govt.nz](mailto:Karl.LeQuesne@dia.govt.nz)>; Rob Stevens <[Rob.Stevens@dia.govt.nz](mailto:Rob.Stevens@dia.govt.nz)>

**Subject:** RE: Minister's PtNM Budget 20 communications content

Thanks for this 😊

Just a quick update in regards to everything that has been moving around today.

- Both Ministers' offices are comfortable with DIA releasing the Buchanan report in line with the announcement.
- There is no set date for the announcement but likely to be between Tuesday-Thursday next week.

Out of scope

Apologies for the constantly shifting information, however, given the lack of time until Budget day, I figure it's best to pass on information as soon as it arrives. Are there any outstanding issues that people would like resolved? If so, I can ask the Minister in the morning and clarify.

**Matthew McCallum**

Private Secretary for the Minister of Internal Affairs

Hon Tracey Martin

5.3L Executive Wing | Parliament Buildings

Phone: 027 238 2567

**From:** [Anita Balakrishnan](#)  
**To:** [Rebecca Tane](#)  
**Subject:** RE: Proactive release  
**Date:** Wednesday, 13 May 2020 5:01:32 PM

---

Hi Rebecca,

It looks fine to me. Thank you.

Kind regards  
Anita

---

**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Sent:** Wednesday, 13 May 2020 12:05 PM  
**To:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>  
**Subject:** RE: Proactive release

Hi Anita,

I've attached the 'package', after following advice provided to me by Michelle Reed, both by email and a phone conversation. It includes:

- Department coversheet – although as we don't know the exact date it will be released, I've only included the month, which Michelle has agreed is sufficient. She also confirmed that I have used the Crown Copyright statement.
- Report with watermark and it has been checked for accessibility.

Would you please have a final look before I provide to Ashwini and Jennifer?

Regards,

**Rebecca Tane** | MinAdvice | PH: 9(2)(a) [REDACTED]

---

**From:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>  
**Sent:** Wednesday, 13 May 2020 9:18 AM  
**To:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Cc:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Subject:** RE: Proactive release

Phew. Thanks so much, Rebecca. I am relieved that my panic was unnecessary.

Kind regards  
Anita

---

**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Sent:** Wednesday, 13 May 2020 9:06 AM  
**To:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>  
**Cc:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Subject:** RE: Proactive release

Hi Anita,

Jennifer has kindly been liaising with the web team and has alerted them of the release, and the announcements that will require changes to the website, etc.



I've been in touch with Michelle Reed to make sure I'm preparing the release properly and today, I am putting the finishing touches to the package with the report so it will be ready to go when the timing is confirmed.

Regards,

**Rebecca Tane** | MinAdvice | PH: 9(2)(a)

---

**From:** Anita Balakrishnan <[Anita.Balakrishnan@dia.govt.nz](mailto:Anita.Balakrishnan@dia.govt.nz)>

**Sent:** Tuesday, 12 May 2020 11:57 PM

**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>

**Subject:** Proactive release

H

So sorry for the late email but as I was dozing off I had a horrible thought that is now keeping me awake until I send this!

Who exactly is uploading the Buchanan Report on to the proactive release web page? Is it me? I admit that I have been assuming that someone else had it under control but I now don't have that confidence.

Please let me know if people are expecting it to be me. I've never had anything to do with this report until I found my team doing a proactive briefing paper! If I have to upload it, then I'm going to have to work out how ASAP.

Kind regards  
Anita

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**From:** [Jennifer Andrewes](#)  
**To:** [Rebecca Tane](#); [Ashwini Chaskar](#)  
**Cc:** [Susan Arcus](#); [Nic Dalton](#); [Celestina Sumby](#)  
**Subject:** RE: Budget 20: OIA to publish and update needed to web pages this week  
**Date:** Thursday, 14 May 2020 9:02:52 AM  
**Attachments:** [image001.jpg](#)  
[image002.jpg](#)  
[image003.png](#)

Thanks. I'll log the web page request now.  
Jennifer

**From:** Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>  
**Sent:** Thursday, 14 May 2020 9:02 AM  
**To:** Ashwini Chaskar <[Ashwini.Chaskar@dia.govt.nz](mailto:Ashwini.Chaskar@dia.govt.nz)>; Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Cc:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>  
**Subject:** RE: Budget 20: OIA to publish and update needed to web pages this week

Morning both, I'll have them with you shortly

Rebecca Tane | MinAdvice | PH: 9(2)(a)

**From:** Ashwini Chaskar <[Ashwini.Chaskar@dia.govt.nz](mailto:Ashwini.Chaskar@dia.govt.nz)>  
**Sent:** Thursday, 14 May 2020 9:01 AM  
**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Cc:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>  
**Subject:** RE: Budget 20: OIA to publish and update needed to web pages this week

Yes that works for me .

Ashwini

**From:** Jennifer Andrewes  
**Sent:** Thursday, 14 May 2020 8:59 AM  
**To:** Ashwini Chaskar <[Ashwini.Chaskar@dia.govt.nz](mailto:Ashwini.Chaskar@dia.govt.nz)>  
**Cc:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>  
**Subject:** RE: Budget 20: OIA to publish and update needed to web pages this week

Hi Ashwini,

Yes, the announcement is linked to Budget 20 – but not expecting it to be made today.

Will do – do you want separate briefs for each job? Might be best if Rebecca logs the OIA job and I can log the web page job?

Jennifer

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**From:** Ashwini Chaskar <[Ashwini.Chaskar@dia.govt.nz](mailto:Ashwini.Chaskar@dia.govt.nz)>  
**Sent:** Thursday, 14 May 2020 8:56 AM  
**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>  
**Cc:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>  
**Subject:** RE: Budget 20: OIA to publish and update needed to web pages this week

Morena Jennifer,

Is this announcement related to Budget 2020?

The time we need to work on the updates depends on the amount of content. Usually we need couple of hours at least to get the updates published.

Out of scope



You can add some draft content to the web brief if possible and the page URLs on the DIA website. So I can better idea of the time required.

You can send the final content whenever it's ready.

Nga mihi,

**Ashwini Chaskar** | Communications Advisor, Capability and Channels  
Te Manu Karere | Communications  
Nga Tohu Ratonga | Organisational Capability and Services  
Te Tari Taiwhenua | Department of Internal Affairs  
04 495 9392 | Extn 5392  
45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand  
[Department of Internal Affairs](#)

matapono banner



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**From:** Jennifer Andrewes  
**Sent:** Wednesday, 13 May 2020 7:19 PM  
**To:** Ashwini Chaskar <[Ashwini.Chaskar@dia.govt.nz](mailto:Ashwini.Chaskar@dia.govt.nz)>  
**Cc:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Nic

Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>

**Subject:** RE: Budget 20: OIA to publish and update needed to web pages this week

Hi Ashwini,

Just letting you know that we are unlikely to go live with the announcement until early to mid-next week (as early as Tuesday, or potentially as late as Thursday).

That said, I know Rebecca Tane is working to have the OIA material ready for publishing (and may have it to you already?); and I am also seeking final sign-off for the web content to page update.

We will keep you posted and send through details and content just as soon as we possibly can, but we are working in shifting sands in the dark at the moment!

What would be the minimum time you would need to turn around page content?

Jennifer

---

**From:** Ashwini Chaskar <[Ashwini.Chaskar@dia.govt.nz](mailto:Ashwini.Chaskar@dia.govt.nz)>

**Sent:** Monday, 11 May 2020 1:32 PM

**To:** Jennifer Andrewes <[Jennifer.Andrewes@dia.govt.nz](mailto:Jennifer.Andrewes@dia.govt.nz)>

**Cc:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>

**Subject:** RE: Budget 20: OIA to publish and update needed to web pages this week

Hi Jennifer,

I am happy to help with this request. I will wait for the content.

Can you send me the page URLs on DIA website, that needs updating as well along with the content?

Thanks.

Nga mihi

**Ashwini Chaskar** | Communications Advisor, Capability and Channels

Te Manu Karere | Communications

Nga Tohu Ratonga | Organisational Capability and Services

Te Tari Taiwhenua | Department of Internal Affairs

04 495 9392 | Extn 5392

45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand

[Department of Internal Affairs](#)

matapono-banner

**From:** Jennifer Andrewes

**Sent:** Monday, 11 May 2020 1:07 PM

**To:** Comms.Publishing <[Comms.Publishing@dia.govt.nz](mailto:Comms.Publishing@dia.govt.nz)>

**Cc:** Susan Arcus <[Susan.Arcus@dia.govt.nz](mailto:Susan.Arcus@dia.govt.nz)>; Rebecca Tane <[Rebecca.Tane@dia.govt.nz](mailto:Rebecca.Tane@dia.govt.nz)>; Nic Dalton <[Nic.Dalton@dia.govt.nz](mailto:Nic.Dalton@dia.govt.nz)>; Celestina Sumby <[Celestina.Sumby@dia.govt.nz](mailto:Celestina.Sumby@dia.govt.nz)>

**Subject:** Budget 20: OIA to publish and update needed to web pages this week

**Importance:** High

Hi colleagues,

Hope you are keeping well and sane in your bubbles!

This is to alert you that later this week, in conjunction with Budget 20 announcements, we need a couple of web publishing matters attended to:

- Updating the NALI web pages for Thursday 2pm (I can supply you signed off content as track changes to existing page copy).
- Publishing an OIA to DIA's proactive releases page after 2pm on Friday (Rebecca Tane will provide you with the relevant material)

Timing of these is being very carefully coordinated with announcements and wider associated staff and stakeholder comms, so we will need to keep close on the details on Thursday and Friday.

Can you advise what information is required, in what format – particularly for the OIA?

Jennifer

**Jennifer Andrewes** | Communications Manager

Te Manu Karere | Communications

Nga Tohu Ratonga | Organisational Capability and Services

Te Tari Taiwhenua | Department of Internal Affairs

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logo



**From:** [Rebecca Tane](#)  
**To:** [Ashwini Chaskar](#)  
**Cc:** [Comms.Publishing](#); [Nic Dalton](#); [Celestina Sumby](#); [Anita Balakrishnan](#); [Susan Arcus](#); [Jennifer Andrewes](#)  
**Subject:** RE: Web publishing brief: NALI page update to dia.govt  
**Date:** Thursday, 14 May 2020 9:57:41 AM  
**Attachments:** [Web Uploading Brief - Proactive release.docx](#)  
[Report to NALI Ministerial Group on status of Chief Archivist \(release copy\).pdf](#)  
[image001.png](#)

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Hi Ashwini,  
As below, attached proactive release related to Jennifer's job below.  
The Report has received final sign off.  
Thank you,

**Rebecca Tane** | MinAdvice | PH: +9(2)(a)

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**From:** Jennifer Andrewes <Jennifer.Andrewes@dia.govt.nz>  
**Sent:** Thursday, 14 May 2020 9:49 AM  
**To:** Ashwini Chaskar <Ashwini.Chaskar@dia.govt.nz>  
**Cc:** Comms.Publishing <Comms.Publishing@dia.govt.nz>; Nic Dalton <Nic.Dalton@dia.govt.nz>; Rebecca Tane <Rebecca.Tane@dia.govt.nz>; Celestina Sumby <Celestina.Sumby@dia.govt.nz>  
**Subject:** Web publishing brief: NALI page update to dia.govt

Ashwini,

Brief and current draft content attached.

Please note this update is tied to a Ministerial announcement post Budget 20, timing likely next Tuesday-Thursday 19-21 May TBC. I will let you know as soon as I know, but it may be short notice. Content cannot go live until the announcement is made, so we will need to stay in touch!

The attached content is not signed off as final, nor for wider circulation, but is to give you an idea of the scope of work.

This job is also linked to a separate job to come from Rebecca Tane re OIA publication.

Jennifer

**Jennifer Andrewes** | Communications Manager  
Te Manu Karere | Communications  
Nga Tohu Ratonga | Organisational Capability and Services  
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